

**ST. STANISLAUS PARISH
ARCHDIOCESE OF PHILADELPHIA**

**SAFE ENVIRONMENT FOR VOLUNTEERS
Without Regular Contact with Children**

Background Checks and Clearance Requirements

Archdiocesan policy requires that all volunteers 18 and older complete the following clearances prior to service. The first 3 must be renewed every five years:

- 1. Disclosure Statement OR Federal Bureau of Investigation Fingerprint Clearance**
 - a. If you have been a resident of Pennsylvania for 10 continuous years, you must fill out, sign, and return the [Disclosure Statement Application for Volunteers](#).
 - i. Please have a witness to your signature sign on the appropriate line.
 - b. If you have NOT been a resident of Pennsylvania for 10 continuous years you must obtain Federal Bureau of Investigation Fingerprint Clearance.
 - i. Please contact [Safe Environment](#) coordinator at lorio@ststanislaus.com for directions.
- 2. Pennsylvania State Police Criminal Check**
 - a. Can be obtained online at epatch.pa.gov/home with results available within a few minutes. Print the certificate.
- 3. Pennsylvania Child Abuse History Clearance**
 - a. Must be obtained online at compass.state.pa.us/cwis/public/home. Results will be emailed to you. Print the certificate.
 - b. Keep a record of your ID (known as 'Keystone' ID) and password for renewal to be completed in 5 years.
- 4. Mandated Reporter Acknowledgement**
 - a. Read the [Mandated Reporter brochure](#)
 - b. Sign and return the [Mandated Reporter Acknowledgement](#)

All documents/certificates can be dropped off, mailed, or emailed to [St. Stanislaus Safe Environment Coordinator](#) at lorio@ststanislaus.com at the Parish Center.