ST. STANISLAUS PARISH
ARCHDIOCESE OF PHILADELPHIA

SAFE ENVIRONMENT FOR VOLUNTEERS
Without Regular Contact with Children

Background Checks and Clearance Requirements

Archdiocesan policy requires that all volunteers 18 and older complete the following clearances prior to service. The first 3 must be renewed every five years:

1. **Disclosure Statement OR Federal Bureau of Investigation Fingerprint Clearance**
    a. If you have been a resident of Pennsylvania for 10 continuous years, you must fill out, sign, and return the Disclosure Statement Application for Volunteers.
        i. Please have a witness to your signature sign on the appropriate line.
    b. If you have NOT been a resident of Pennsylvania for 10 continuous years you must obtain Federal Bureau of Investigation Fingerprint Clearance.
        i. Please contact Safe Environment coordinator at lorio@ststanislaus.com for directions.
2. **Pennsylvania State Police Criminal Check**
    a. Can be obtained online at epatch.pa.gov/home with results available within a few minutes. Print the certificate.
3. **Pennsylvania Child Abuse History Clearance**
    a. Must be obtained online at compass.state.pa.us/cwis/public/home. Results will be emailed to you. Print the certificate.
    b. Keep a record of your ID (known as 'Keystone' ID) and password for renewal to be completed in 5 years.
4. **Mandated Reporter Acknowledgement**
    a. Read the Mandated Reporter brochure
    b. Sign and return the Mandated Reporter Acknowledgement

All documents/certificates can be dropped off, mailed, or emailed to St. Stanislaus Safe Environment Coordinator at lorio@ststanislaus.com at the Parish Center.